



Lou Ann Teixeira  
*Executive Officer*

**MEMBERS**

**Helen Allen**  
*City Member*  
**Federal Glover**  
*County Member*  
**Martin McNair**  
*Public Member*

**Dwight Meadows**  
*Special District Member*  
**David A. Piepho**  
*Special District Member*

**Rob Schroder**  
*City Member*

**Gayle B. Uilkema**  
*County Member*

**ALTERNATE MEMBERS**

**Sharon Burke**  
*Public Member*  
**George H. Schmidt**  
*Special District Member*  
**Mary N. Piepho**  
*County Member*  
**Don Tatzin**  
*City Member*

July 14, 2010 (Agenda)

Contra Costa Local Agency Formation Commission  
651 Pine Street, Sixth Floor  
Martinez, CA 94553

**Supplemental Staff Report - CALAFCO Call for Board of Directors and Achievement  
Award Nominations and Designation of Voting Delegate**

Dear Commissioners:

As previously reported, over the past year, the CALAFCO Board has been working on a proposal to reshape the elections process for the Board of Directors to insure that statewide interests and perspectives are represented on the Board. In February 2010, the Board unanimously approved a proposal for bylaws changes to be voted on by the CALAFCO membership.

In May, official ballots were sent to each member LAFCo. At the May 12 LAFCo meeting, your Commission authorized the Chair to cast a vote supporting the bylaws changes on behalf of Contra Costa LAFCo. The voting period ended on July 9, and we are pleased to report that 53 of the 57 members participated in the vote. The membership overwhelmingly approved the bylaws changes to create four regions within the state for the purpose of electing the CALAFCO board of Directors. The final vote was 51 in support and two opposed (see attached CALAFCO meeting minutes).

The new voting process will take effect at the next elections to be held at the annual CALAFCO conference in October 2010 (Palm Springs). Conference and registration material was previously distributed, and is available on the CALAFCO website at [www.calafco.org](http://www.calafco.org) and through the LAFCO office.

At this time, CALAFCO seeks nominations for election to the CALAFCO Executive Board. The regional election caucuses to elect the new Directors will be held at the Annual Conference in October. **All 16 seats on the Board will be up for election in accordance with the new process.** The CALAFCO Executive Board Nomination and Election Procedures and forms are enclosed. The deadline for submitting nominations is **September 3, 2010.**

Contra Costa LAFCo is part of the Coastal Region which includes 15 counties, and runs from Napa/Sonoma at the northern end to Santa Barbara at the southern end. Each of the four regions will elect one city, one county, one public and one special district member. If any members of the Commission are interested in serving on the CALAFCO Executive Board they should make their interest known so the nomination forms can be submitted by the deadline.

The CALAFCO Bylaws require each member LAFCo to designate a Voting Delegate to vote on behalf of their Commission. The Voting Delegate may be a commissioner, alternate commissioner or executive officer. Voting Delegates must be designated prior to the annual meeting in October 2010.

In addition, each year, at the annual conference, CALAFCO announces awards that recognize outstanding achievements in 10 categories. See attached for details regarding each award category. The deadline for submitting nominations is **September 8, 2010**.

**Recommendation:** Please advise to any nominations and appoint a Voting Delegate for Contra Costa LAFCo.

Sincerely,

LOU ANN TEXEIRA  
EXECUTIVE OFFICER

Attachments

## MINUTES

### 2010 Mailed Ballot Meeting of the Association

14 May – 9 July 2010  
Sacramento, CA

#### 1. Call to Order

On 14 May 2010 the mailed ballot was authorized by the Board of Directors as provided by Section 3.8 of the Association Bylaws and the voting period initiated.

#### 2. Quorum

A quorum was reached when 50% of the members submitted their ballots. The following member LAFCoS submitted ballots and participated in the meeting:

Alameda	Marin	San Luis Obispo
Alpine	Mariposa	San Mateo
Amador	Merced	Santa Barbara
Butte	Modoc	Santa Clara
Calaveras	Mono	Santa Cruz
Colusa	Monterey	Shasta
Contra Costa	Napa	Siskiyou
El Dorado	Nevada	Solano
Fresno	Orange	Sonoma
Glenn	Placer	Stanislaus
Imperial	Plumas	Sutter
Inyo	Riverside	Trinity
Kern	Sacramento	Tulare
Kings	San Benito	Tuolumne
Lake	San Bernardino	Ventura
Lassen	San Diego	Yolo
Los Angeles	San Francisco	Yuba
Madera	San Joaquin	

With 53 member LAFCoS in attendance a quorum was present.

#### 3. Amendments to the Corporation Bylaws

On the question of approval of the recommended amendments to CALAFCO Bylaws for the process to elect the Board of Directors the mailed ballot vote of the members was as follows:

**California Association of Local Agency Formation Commissions**  
**Minutes – Mailed Bylaw Amendment Ballot – 9 July 2010**  
**Page 2 of 2**

In Favor:

Alameda, Alpine, Amador, Butte, Calaveras, Colusa, Contra Costa, El Dorado, Fresno, Glenn, Imperial, Inyo, Kern, Kings, Lake, Lassen, Los Angeles, Madera, Marin, Mariposa, Merced, Modoc, Mono, Monterey, Napa, Nevada, Orange, Placer, Plumas, Riverside, Sacramento, San Benito, San Diego, San Francisco, San Joaquin, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, Santa Cruz, Shasta, Siskyou, Sonoma, Stanislaus, Sutter, Trinity, Tulare, Tuolumne, Ventura, Yolo, Yuba.

Opposed:

San Bernardino, Solano.

Not Voting:

Del Norte, Humboldt, Mendocino, Sierra.

The Bylaw amendments passed (51 in favor, 2 opposed, 4 not voting)

**4. Adjourn**

The meeting was adjourned on Friday, 9 July 2010.

2010

Board of Directors

**Chair**  
ROGER ANDERSON  
Santa Cruz LAFCo

**Vice Chair**  
SUSAN VICKLUND WILSON  
Santa Clara LAFCo

**Treasurer**  
JERRY GLADBACH  
Los Angeles LAFCo

**Secretary**  
SEPI RICHARDSON  
San Mateo LAFCo

BILL CONNELLY  
Butte LAFCo

MARY JANE GRIEGO  
Yuba LAFCo

KAY HOSMER  
Colusa LAFCo

GAY JONES  
Sacramento LAFCo

GEORGE LANGE  
Ventura LAFCo

THEODORE NOVELLI  
Amador LAFCo

DENISE RUSHING  
Lake LAFCo

CATHY SCHLOTTMANN  
Santa Barbara LAFCo

ALLEN SETTLE  
San Luis Obispo LAFCo

STEPHEN SOUZA  
Yolo LAFCo

CHRIS TOOKER  
Sacramento LAFCo

**Staff**

WILLIAM S. CHIAT  
Executive Director

SR JONES  
Executive Officer

CLARK ALSOP  
Legal Counsel

LOU ANN TEXEIRA  
Deputy Executive Officer

KATE MCKENNA  
Deputy Executive Officer

1215 K Street, Suite 1650  
Sacramento, CA 95814

Voice 916-442-6536  
Fax 916-442-6535

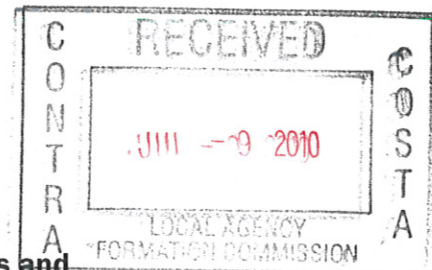
[www.calafco.org](http://www.calafco.org)

9 July 2010

**TO:** LAFCo Executive Officers

**FROM:** Bill Chiat  
CALAFCO Executive Director

**RE: 2010 CALAFCO Board of Directors Elections and  
Achievement Award Nominations**



Attached please find copies of the nomination announcements for both the CALAFCO Board of Directors and the 2010 Achievement Awards. Could you please copy and distribute this information to your Commission members? Electronic copies are available for download on the CALAFCO website ([www.calafco.org](http://www.calafco.org)). You can also find all the forms on-line which may be completed electronically.

### Board of Director Elections

This fall we will be implementing the regional procedures for Board elections just approved by the membership. The Board has agreed to have all 16 seats up for election. Deadline for nominations to the Recruitment Committee is **Friday, 3 September 2010**. Nominations may also be made from the floor during the regional caucuses or, if necessary, at the Annual Membership Meeting. The regional caucuses and Annual Membership Meeting will be held on Thursday, 7 October during the annual conference in Palm Springs.

### Voting Delegate

The CALAFCO Bylaws require each member LAFCo to designate a Voting Delegate to vote on behalf of their commission. The Voting Delegate may be a commissioner, alternate commissioner or executive officer. At your earliest convenience please let me know who your delegate will be. Voting Delegates must be designated prior to the annual meeting.

### Achievement Awards

The Achievement Awards provide an important opportunity to recognize the individuals and organizations that make significant contributions to LAFCo, CALAFCO and the principles of Cortese-Knox-Hertzberg. This will be the second year the *Mike Gotch Courage & Innovation in Local Government Award* will be presented; a chance to acknowledge an individual who has made a difference in local government. Nominations may be made by individuals or commissions. Deadline for award nominations is **Wednesday, 8 September 2010**. Awards will be presented at the awards banquet held during the annual conference on Wednesday, 6 October 2010 in Palm Springs.

Thank you for your help in distributing this information to your Commission.

2010

Board of Directors

Chair

ROGER ANDERSON  
Santa Cruz LAFCo

Vice Chair

SUSAN VICKLUND WILSON  
Santa Clara LAFCo

Treasurer

JERRY GLADBACH  
Los Angeles LAFCo

Secretary

SEPI RICHARDSON  
San Mateo LAFCo

BILL CONNELLY  
Butte LAFCo

MARY JANE GRIEGO  
Yuba LAFCo

KAY HOSMER  
Colusa LAFCo

GAY JONES  
Sacramento LAFCo

GEORGE LANGE  
Ventura LAFCo

THEODORE NOVELLI  
Amador LAFCo

DENISE RUSHING  
Lake LAFCo

CATHY SCHLOTTMANN  
Santa Barbara LAFCo

ALLEN SETTLE  
San Luis Obispo LAFCo

STEPHEN SOUZA  
Yolo LAFCo

CHRIS TOOKER  
Sacramento LAFCo

Staff

WILLIAM S. CHIAT  
Executive Director

SR JONES  
Executive Officer

CLARK ALSOP  
Legal Counsel

LOU ANN TEXEIRA  
Deputy Executive Officer

KATE MCKENNA  
Deputy Executive Officer

9 July 2010

**To:** Local Agency Formation Commission  
Members and Alternate Members

**From:** Chris Tooker, Chair (916-653-1634)  
Recruitment Committee  
CALAFCO Board of Directors

**RE: Nominations for 2011 CALAFCO Board of Directors**



The elections this fall for the CALAFCO Board of Directors mark a major revision to the procedure for how Board Members are elected. For the first time Members will be elected by regions, as approved by the membership in the Bylaws amendment vote which concluded today. In addition the Board has been expanded by one seat to 16 members.

Serving on the CALAFCO Board is a unique opportunity to work with other commissioners throughout the state on legislative, fiscal and operational issues that effect us all. The Board meets four times each year at alternate sites around the state. The time commitment is small and the rewards great!

By decision of the Board, all 16 seats will be up for election. There are four seats for each of the four regions. The seats in the region are designated one each: county, city, special district, and public member. For this first year under the new procedures, two of the seats in each region will be designated as two-year terms and two will be designated as one-year terms. The terms will be determined by lot after the elections. All subsequent elections will be for two-year terms. Either a regular commissioner or an alternate from a member LAFCo in good standing may serve on the CALAFCO Board.

The election will be conducted during regional caucuses at the CALAFCO annual conference prior to the Annual Membership Meeting held on Thursday, October 7, 2010 at the Hilton Palm Springs Resort.

Please inform your Commission that the CALAFCO Recruitment Committee is accepting nominations for the above-cited offices until September 3, 2010. Incumbents are eligible to run for another term. Nominations received by September 3rd will be included in the Recruitment Committee's Report, copies of which will be available at the Annual Conference. Nominations received after this date will be returned; however, nominations will be permitted from the floor during the Regional Caucuses or during at-large elections, if required, at the Annual Membership Meeting.

Should your Commission nominate a candidate, the Chair of your Commission must complete the attached Nomination Form and the Candidate's Resume Form, or provide the specified information in another format other than a resume. Commissions may also include a letter of recommendation or resolution in support of their nominee. **The nomination forms and materials must be received by the Recruitment Committee Chair no later than Friday, September 3, 2010.**

Please forward nominations to:

CALAFCO Recruitment Committee  
c/o Chris Tooker  
Sacramento LAFCo  
1112 I St, Suite 100  
Sacramento, California 95814-2836  
FAX: 916/874-2939

Electronic filing of nomination forms and materials is encouraged to facilitate the recruitment process. Please send e-mails with forms and materials to [Diane.Thorpe@saclafo.org](mailto:Diane.Thorpe@saclafo.org). Alternatively, nomination forms and materials can be mailed or FAXed to the above address.

Attached please find a copy of the CALAFCO Board of Directors Nomination and Election Procedures. Because all Board seats are open for election this year, the Board appointed executive officers from each region to serve on the Recruitment Committee. I have agreed to Chair the committee (and represent the Central Region) as I will not be seeking another term on the Board. Members of the 2010 CALAFCO Recruitment Committee are:

Chris Tooker, Chair, Sacramento LAFCo (Central Region)  
Pat McCormick, Santa Cruz LAFCo (Coastal Region)  
Steve Lucas, Butte LAFCo (Northern Region)  
Mike Ott, San Diego LAFCo (Southern Region)

If you have any questions, please contact me at (916) 653-1634.

*Please consider joining us!*

Enclosures

## **Board of Directors Nomination and Election Procedures and Forms**

The procedures for nominations and election of the CALAFCO Board of Directors [Board] are designed to assure full, fair and open consideration of all candidates, provide confidential balloting for contested positions and avoid excessive demands on the time of those participating in the CALAFCO Annual Conference.

The Board nomination and election procedures shall be:

### **1. APPOINTMENT OF A RECRUITMENT COMMITTEE**

- a. Following the Annual Membership Meeting the Board shall appoint a Committee of four members of the Board. The Recruitment Committee shall consist of one member from each region whose term is not ending.
- b. The Board shall appoint one of the members of the Recruitment Committee to serve as Chairman. The CALAFCO Executive Officer shall appoint a CALAFCO staff member to serve as staff for the Recruitment Committee in cooperation with the CALAFCO Executive Director.
- c. Each region shall designate a regional representative to serve as staff liaison to the Recruitment Committee.
- d. Goals of the Committee are to encourage and solicit candidates by region who represent member LAFCoS across the spectrum of geography, size, and urban-suburban-rural population, and to provide oversight of the elections process.

### **2. ANNOUNCEMENT TO ALL MEMBER LAFCoS**

- a. No later than three months prior to the Annual Membership Meeting, the Recruitment Committee Chair shall send an announcement to each LAFCo for distribution to each commissioner and alternate. The announcement shall include the following:
  - i. A statement clearly indicating which offices are subject to the election.
  - ii. A regional map including LAFCoS listed by region.
  - iii. The dates by which all nominations must be received by the Recruitment Committee. The deadline shall be no later than 30 days prior to the opening of the Annual Conference. Nominations received after the closing date shall be returned to the proposing LAFCo marked "Received too late for Nominations Committee action."
  - iv. The names of the Recruitment Committee members with the Committee Chair's LAFCo address and phone number, and the names and contact information for each of the regional representatives.
  - v. The address to send the nominations forms.
  - vi. A form for a Commission to use to nominate a candidate and a candidate resume form of no more than one page each to be completed for each nominee.
- b. No later than four months before the annual membership meeting, the Recruitment

**Key Timeframes for  
Nominations Process**

<u>Days*</u>	
90	Nomination announcement
30	Nomination deadline
14	Committee report released

*\*Days prior to annual membership meeting*



Committee Chair shall send an announcement to the Executive Director for distribution to each member LAFCo and for publication in the newsletter and on the website. The announcement shall include the following:

- i. A statement clearly indicating which offices are subject to the election.
  - ii. The specific date by which all nominations must be received by the Recruitment Committee. Nominations received after the closing dates shall be returned to the proposing LAFCo marked "Received too late for Recruitment Committee action."
  - iii. The names of the Recruitment Committee members with the Committee Chair's LAFCo address and phone number, and the names and contact information for each of the regional representatives.
  - iv. Requirement that nominated individual must be a commissioner or alternate commissioner from a member in good standing within the region.
- c. A copy of these procedures shall be posted on the web site.

### **3. THE RECRUITMENT COMMITTEE**

- a. The Recruitment Committee and the regional representatives have the responsibility to monitor nominations and help assure that there are adequate nominations from each region for each seat up for election. No later than two weeks prior to the Annual Conference, the Recruitment Committee Chair shall distribute to the members the Committee Report organized by regions, including copies of all nominations and resumes, which are received prior to the end of the nomination period.
- b. At the close of the nominations the Recruitment Committee shall prepare regional ballots. Each region will receive a ballot specific to that region. Each region shall conduct a caucus at the Annual Conference for the purpose of electing their designated seats. Caucus elections must be held prior to the annual membership meeting at the conference. The Executive Director or assigned staff along with a member of the Recruitment committee shall tally ballots at each caucus and provide the Recruitment Committee the names of the elected Board members and any open seats. In the event of a tie, the staff and Recruitment Committee member shall immediately conduct a run-off ballot of the tied candidates.
- c. Make available sufficient copies of the Committee Report for each Voting Member by the beginning of the Annual Conference.
- d. Make available blank copies of the nomination forms and resume forms to accommodate nominations from the floor at either the caucuses or the annual meeting (if an at-large election is required).
- e. Advise the Annual Conference Planning Committee to provide "CANDIDATE" ribbons to all candidates attending the Annual Conference.
- f. Post the candidate statements/resumes organized by region on a bulletin board near the registration desk.
- g. Regional elections shall be conducted as described in Section 4 below. The representative from the Recruitment Committee shall serve as the Presiding Officer for the purpose of the caucus election.
- h. Following the regional elections, in the event that there are open seats for any offices subject to the election, the Recruitment Committee Chair shall notify the Chair of the Board of Directors that an at-large election will be required at the annual membership meeting and to provide a list of the number and category of seats requiring an at-large election.

#### **4. AT THE TIME FOR ELECTIONS DURING THE REGIONAL CAUCUSES OR ANNUAL MEMBERSHIP MEETING**

- a. The Recruitment Committee Chairman, another member of the Recruitment Committee, or the Chair's designee (hereafter called the Presiding Officer) shall:
  - i. Review the election procedure with the membership.
  - ii. Present the Recruitment Committee Report (previously distributed).
  - iii. Call for nominations from the floor by category for those seats subject to this election:
    1. For city member.
    2. For county member.
    3. For public member.
    4. For special district member.
- b. To make a nomination from the floor, a LAFCo, which is in good standing, shall identify itself and then name the category of vacancy and individual being nominated. The nominator may make a presentation not to exceed two minutes in support of the nomination.
- c. When there are no further nominations for a category, the Presiding Officer shall close the nominations for that category.
- d. The Presiding Officer shall conduct a "Candidates Forum". Each candidate shall be given time to make a brief statement for their candidacy.
- e. The Presiding Officer shall then conduct the election:
  - i. For categories where there are the same number of candidates as vacancies, the Presiding Officer shall:
    1. Name the nominees and offices for which they are nominated.
    2. Call for a voice vote on all nominees and thereafter declare those unopposed candidates duly elected.
  - ii. For categories where there are more candidates than vacancies, the Presiding Officer shall:
    1. Poll the LAFCOs in good standing by written ballot.
    2. Each LAFCo in good standing may cast its vote for as many nominees as there are vacancies to be filled. The vote shall be recorded on a tally sheet.
    3. With assistance from CALAFCO staff, tally the votes and announce the results.
  - iii. Election to the Board shall occur as follows:
    1. For one vacancy, the nominee receiving the highest number of votes is elected.
    2. For two vacancies, the two nominees receiving the two highest numbers of votes are elected.
    3. In case of tie votes:
      - a. For one vacancy, drop all nominees except the two who tied with the highest

number of votes and repeat the election process.

- b. If there are two vacancies and there is a two-way tie for second place, the person with the most votes is declared elected.
- c. Remove from consideration all nominees with fewer votes than those tied for second and repeat the election process between the two tied to fill the remaining vacancy.
- d. If three or more are tied, drop the nominees with fewer votes and conduct the runoff election among those tied.

**5. ADDITIONAL PROCEDURES**

- a. For categories where there are more candidates than vacancies, names will be listed in the order nominated.
- b. The Recruitment Committee Chair shall announce and introduce all Board Members elected at the Regional Caucuses at the annual business meeting.
- c. In the event that Board seats remain unfilled after a Regional Caucus, an election will be held immediately at the annual business meeting to fill the position at-large. Nominations will be taken from the floor and the election process will follow the procedures described in Section 4 above. Any commissioner or alternate from a member LAFCo may be nominated for at-large seats.
- d. Seats elected at-large become subject to regional election at the expiration of the term. Only representatives from the region may be nominated for the seat.
- e. As required by the Bylaws, the members of the Board shall meet as soon as possible after election of new board members for the purpose of electing officers, determining meeting places and times for the coming year, and conducting any other necessary business.
- f. Examples of process for determining who is elected:

<i>Number of Vacancies</i>	<i>Candidate</i>	<i>Votes</i>	<i>Result</i>
One vacancy	A	18	Runoff Election between A & B.
	B	18	
	C	14	
	D	10	
Two vacancies	A	18	A is elected. Runoff election between B & C.
	B	15	
	C	15	
	D	9	
Two vacancies	A	18	A & B are both elected.
	B	18	
	C	10	
	D	10	
Two vacancies	A	18	A is elected. Runoff election among B, C, and D for 2nd vacancy.
	B	10	
	C	10	
	D	10	
Two vacancies	A	15	Runoff election among A, B, & C for two vacancies. D is dropped from consideration
	B	15	
	C	15	
	D	10	

## 6. LOSS OF ELECTION IN HOME LAFCO

Board Members and candidates who lose elections in their home office shall notify the Executive Director within 15 days of the certification of the election.

## 7. FILLING BOARD VACANCIES

Vacancies on the Board of Directors may be filled by appointment by the Board for the balance of the unexpired term. Appointees must be from the same category as the vacancy, and should be from the same region.

*These policies and procedures were adopted by the CALAFCO Board of Directors on 12 January 2007 and amended on 9 November 2007, 8 February 2008, 13 February 2009, and 12 February 2010. They supersede all previous versions of the policies.*

### CALAFCO Regions



## Board of Directors Nominations Form

### *Nomination to the CALAFCO Board of Directors*

In accordance with the Nominations and Election Procedures of CALAFCO,

\_\_\_\_\_ LAFCo of the \_\_\_\_\_ Region

Nominates \_\_\_\_\_

for the (check one)     City     County     Special District     Public

Position on the CALAFCO Board of Directors to be filled by election at the next Annual  
Membership Meeting of the Association.

\_\_\_\_\_  
LAFCo Chair

\_\_\_\_\_  
Date

#### **NOTICE OF DEADLINE**

Nominations must be received by **September 3, 2010** to be considered by the Recruitment Committee. Send completed nominations to:

CALAFCO Recruitment Committee  
c/o Chris Tooker  
Sacramento LAFCo  
1112 I St., Suite 100  
Sacramento, CA 95814-2836

## Board of Directors Candidate Resume Form

Nominated By: \_\_\_\_\_ LAFCo Date: \_\_\_\_\_

Region (please check one):  Northern  Coastal  Central  Southern

Category (please check one):  City  County  Special District  Public

Candidate Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Office \_\_\_\_\_ Mobile \_\_\_\_\_

e-mail \_\_\_\_\_ @ \_\_\_\_\_

Personal and Professional Background:

LAFCo Experience:

CALAFCO or State-level Experience:

Availability:

Other Related Activities and Comments:

**NOTICE OF DEADLINE**

Nominations must be received by **September 3, 2010** to be considered by the Recruitment Committee. Send completed nominations to:

CALAFCO Recruitment Committee  
c/o Chris Tooker  
Sacramento LAFCo  
1112 I St., Suite 100  
Sacramento, CA 95814-2836

2010

**Board of Directors**

**Chair**

ROGER ANDERSON  
Santa Cruz LAFCo

**Vice Chair**

SUSAN VICKLUND WILSON  
Santa Clara LAFCo

**Treasurer**

JERRY GLADBACH  
Los Angeles LAFCo

**Secretary**

SEPI RICHARDSON  
San Mateo LAFCo

BILL CONNELLY  
Butte LAFCo

MARY JANE GRIEGO  
Yuba LAFCo

KAY HOSMER  
Colusa LAFCo

GAY JONES  
Sacramento LAFCo

GEORGE LANGE  
Ventura LAFCo

THEODORE NOVELLI  
Amador LAFCo

DENISE RUSHING  
Lake LAFCo

CATHY SCHLOTTMANN  
Santa Barbara LAFCo

ALLEN SETTLE  
San Luis Obispo LAFCo

STEPHEN SOUZA  
Yolo LAFCo

CHRIS TOOKER  
Sacramento LAFCo

**Staff**

WILLIAM S. CHIAT  
Executive Director

SR JONES  
Executive Officer

CLARK ALSOP  
Legal Counsel

LOU ANN TEXEIRA  
Deputy Executive Officer

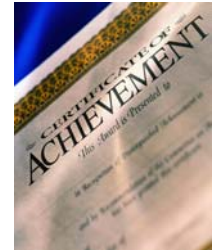
KATE MCKENNA  
Deputy Executive Officer

**Date:** 9 July 2010

**To:** LAFCo Commissioners and Staff

**From:** Ted Novelli, Chair  
CALAFCO Achievement Awards Committee

**RE: 2010 CALAFCO Achievement Award Nominations**



Each year, at the annual conference, CALAFCO announces awards that recognize outstanding achievements by dedicated and committed individuals to LAFCo and LAFCo principles throughout the State. Last year at Tenaya Lodge, the Association's awards ceremony was conducted at a unique evening banquet honoring the awardees. The conference planning committee is organizing another special awards banquet for this year's conference at the Hilton Palm Springs Resort.

Recognizing individual and organizational achievements is an important responsibility. It provides visible recognition and support to those who go above and beyond in their work to advance the principles and goals of Cortese-Knox-Hertzberg and LAFCo. I invite you to use this opportunity to nominate the people and agencies that you feel deserve this important recognition.

To make a nomination, please use the following procedure:

1. Nominations may be made by an individual, a LAFCo, a CALAFCO Associate Member, or other organization. There is no limit to the number of nominations.
2. Please use a separate form for each nomination.
3. Please submit any supporting information (e.g. reports, newspaper articles, etc.) that would be helpful to the Awards Committee in evaluating the nomination.
4. Nominations and supporting materials must be received no later than **Wednesday, 8 September 2010.**
5. Send nominations via e-mail, fax, or U.S. mail to:  

Roseanne Chamberlain  
Amador LAFCo  
Post Office Box 22-1292  
Sacramento, CA 95822-1292  
Fax (916) 454-5028  
E-mail [amador.lafco@gmail.com](mailto:amador.lafco@gmail.com)
5. Please contact Roseanne with any questions at (209) 418-9377.

A list of the previous Achievement Award recipients is attached to this notice.

1215 K Street, Suite 1650  
Sacramento, CA 95814

Voice 916-442-6536  
Fax 916-442-6535

[www.calafco.org](http://www.calafco.org)



## **CALAFCO ACHIEVEMENT AWARD CATEGORIES**

CALAFCO recognizes excellence within the LAFCo community by presenting the *Achievement Awards* at the CALAFCO Annual Conference. Nominations are being accepted until 17 September in the following categories:

<b>Outstanding CALAFCO Member</b>	Recognizes a CALAFCO Board Member or staff person who has provided exemplary service during the past year.
<b>Distinguished Service Award</b>	Given to a member of the LAFCo community to recognize long-term service by an individual.
<b>Most Effective Commission</b>	Presented to an individual Commission to recognize innovation, streamlining, and/or initiative in implementing LAFCo programs; may also be presented to multiple Commissions for joint efforts.
<b>Outstanding Commissioner</b>	Presented to an individual Commissioner for extraordinary service to his or her Commission.
<b>Outstanding LAFCo Professional</b>	Recognizes an Executive Officer, Staff Analyst, or Legal Counsel for exemplary service during the past year.
<b>Outstanding LAFCo Clerk</b>	Presented to a LAFCo Clerk for service above and beyond the call of duty.
<b>Project of the Year</b>	Recognition for a project-specific program that involved complex staff analysis, community involvement, or an outstanding solution.
<b>Government Leadership Award</b>	Presented to a decision-making body at the city, county, special district, regional or state level which has furthered good government efforts in California.
<b>Legislator of the Year</b>	Presented to a member of the California State Senate or Assembly in recognition of leadership and valued contributions in support of LAFCo goals. Selected by CALAFCO Board.
<b>Mike Gotch Courage and Innovation in Local Government Award</b>	Presented to an individual who has taken extraordinary steps to improve and innovate local government. This award is named for Mike Gotch: former Assembly Member, LAFCo Executive Officer and CALAFCO Executive Director responsible for much of the foundations of LAFCo law and CALAFCO. He is remembered as a source of great inspiration for staff and legislators from throughout the state.

**CALAFCO ACHIEVEMENT AWARD RECIPIENTS****2009**

---

Mike Gotch Courage & Innovation in Local Government Leadership Award	<b>Paul Hood</b> , Executive Officer, San Luis Obispo LAFCo
Distinguished Service Award	<b>William Zumwalt</b> , Executive Officer, Kings LAFCo
Most Effective Commission	<b>Napa LAFCo</b>
Outstanding CALAFCO Member	<b>Susan Vicklund Wilson</b> , CALAFCO Vice Chair <b>Jerry Gladbach</b> , CALAFCO Treasurer
Outstanding Commissioner	<b>Larry M. Fortune</b> , Fresno LAFCo
Outstanding LAFCo Professional	<b>Pat McCormick</b> , Santa Cruz LAFCo Executive Officer
Outstanding LAFCo Clerk	<b>Emmanuel Abello</b> , Santa Clara LAFCo
Project of the Year	<b>Orange LAFCo</b> Boundary Report
Government Leadership Award	<b>Cities of Amador City, Jackson, Ione, Plymouth &amp; Sutter Creek; Amador County; Amador Water Agency; Pine Grove CSD</b> – Countywide MSR Project
Legislator of the Year Award	<b>Assembly Member Jim Silva</b>

**2008**

---

Distinguished Service Award	<b>Peter M. Detwiler</b> , Senate Local Government Committee Chief Consultant
Most Effective Commission	<b>Yuba LAFCo</b>
Outstanding Commissioner	<b>Dennis Hansberger</b> , San Bernardino LAFCo
Outstanding LAFCo Professional	<b>Michael Ott</b> , San Diego LAFCo Executive Officer <b>Martha Poyatos</b> , San Mateo Executive Officer
Outstanding LAFCo Clerk	<b>Wilda Turner</b> , Los Angeles LAFCo
Project of the Year	<b>Kings LAFCo</b> City and Community District MSR and SOI Update
Government Leadership Award	<b>San Bernardino Board of Supervisors</b>
Legislator of the Year Award	<b>Assembly Member Anna M. Caballero</b>

**2007**

---

Outstanding CALAFCO Member	<b>Kathy Long</b> , Board Chair, Ventura LAFCo
Distinguished Service Award	<b>William D. Smith</b> , San Diego Legal Counsel
Most Effective Commission	<b>Santa Clara LAFCo</b>
Outstanding Commissioner	<b>Gayle Uilkema</b> , Contra Costa LAFCo
Outstanding LAFCo Professional	<b>Joyce Crosthwaite</b> , Orange LAFCo Executive Officer
Outstanding LAFCo Clerk	<b>Debby Chamberlin</b> , San Bernardino LAFCo
Project of the Year	<b>San Bernardino LAFCo and City of Fontana</b> Islands Annexation Program
Government Leadership Award	<b>City of Fontana</b> Islands Annexation Program
Lifetime Achievement	<b>John T. “Jack” Knox</b>

**2006**

---

Outstanding CALAFCO Member	<b>Everett Millais</b> , CALAFCO Executive Officer and Executive Officer of Ventura LAFCo
Distinguished Service Award	<b>Clark Alsop</b> , CALAFCO Legal Counsel
Most Effective Commission Award	<b>Alameda LAFCo</b>
Outstanding Commissioner Award	<b>Ted Grandsen</b> , Ventura LAFCo <b>Chris Tooker</b> , Sacramento LAFCo
Outstanding LAFCo Professional Award	<b>Larry Calemene</b> , Los Angeles LAFCo Executive Officer
Outstanding LAFCo Clerk Award	<b>Janice Bryson</b> , San Diego LAFCo <b>Marilyn Flemmer</b> , Sacramento LAFCo
Project of the Year Award	<b>Sacramento Municipal Utility District</b> Sphere of Influence Amendment and Annexation; <b>Sacramento LAFCo</b>
Outstanding Government Leadership Award	<b>Cities of Porterville, Tulare, and Visalia and Tulare LAFCo</b> Island Annexation Program
Legislator of the Year Award	<b>Senator Christine Kehoe</b>

**2005**

---

Outstanding CALAFCO Member	<b>Peter Herzog</b> , CALAFCO Board, Orange LAFCo
Distinguished Service Award	<b>Elizabeth Castro Kemper</b> , Yolo LAFCo
Most Effective Commission Award	<b>Ventura LAFCo</b>
Outstanding Commissioner Award	<b>Art Aseltine</b> , Yuba LAFCo <b>Henri Pellissier</b> , Los Angeles LAFCo
Outstanding LAFCo Professional Award	<b>Bruce Baracco</b> , San Joaquin LAFCo
Outstanding LAFCo Clerk Award	<b>Danielle Ball</b> , Orange LAFCo
Project of the Year Award	<b>San Diego LAFCo</b> MSR of Fire Protection and Emergency Medical Services
Outstanding Government Leadership Award	<b>Sacramento Area Council of Governments (SACOG)</b>

**2004**

---

Outstanding CALAFCO Member	<b>Scott Harvey</b> , CALAFCO Executive Director
Distinguished Service Award	<b>Julie Howard</b> , Shasta LAFCo
Most Effective Commission Award	<b>San Diego LAFCo</b>
Outstanding Commissioner Award	<b>Edith Johnsen</b> , Monterey LAFCo
Outstanding LAFCo Professional Award	<b>David Kindig</b> , Santa Cruz LAFCo
Project of the Year Award	<b>San Luis Obispo LAFCo</b> Nipomo CSD SOI Update, MSR, and EIR

**2003**

---

Outstanding CALAFCO Member	<b>Michael P. Ryan</b> , CALAFCO Board Member
Distinguished Service Award	<b>Henri F. Pellissier</b> , Los Angeles LAFCo
Most Effective Commission Award	<b>San Luis Obispo LAFCo</b>
Outstanding Commissioner Award	<b>Bob Salazar</b> , El Dorado LAFCo
Outstanding LAFCo Professional Award	<b>Shirley Anderson</b> , San Diego LAFCo
Outstanding LAFCo Clerk Award	<b>Lori Fleck</b> , Siskiyou LAFCo
Project of the Year Award	<b>Napa LAFCo</b> Comprehensive Water Service Study

Special Achievement Award

**James M. Roddy****2002**

---

Outstanding CALAFCO Member	<b>Ken Lee</b> , CALAFCO Legislative Committee Chair
Most Effective Commission Award	<b>San Diego LAFCo</b>
Outstanding Commissioner Award	<b>Ed Snively</b> , Imperial LAFCo
Outstanding LAFCo Professional Award	<b>Paul Hood</b> , San Luis Obispo LAFCo
Outstanding LAFCo Clerk Award	<b>Danielle Ball</b> , Orange LAFCo
Project of the Year Award	<b>San Luis Obispo LAFCo</b>
Outstanding Government Leadership Award	<b>Napa LAFCo, Napa County Farm Bureau, Napa Valley Vintners Association, Napa Valley Housing Authority, Napa County Agricultural Commissioner's Office, Napa County Counsel Office, and Assembly Member Patricia Wiggins</b>

**2001**

---

Outstanding CALAFCO Member	<b>SR Jones</b> , CALAFCO Executive Officer
Distinguished Service Award	<b>David Martin</b> , Tax Area Services Section, State Board of Equalization
Outstanding Commissioner Award	<b>H. Peter Faye</b> , Yolo LAFCo
Outstanding LAFCo Professional Award	<b>Ingrid Hansen</b> , San Diego LAFCo
Project of the Year Award	<b>Santa Barbara LAFCo</b>
Outstanding Government Leadership Award	<b>Alameda County Board of Supervisors, Livermore City Council, Pleasanton City Council</b>
Legislator of the Year Award	<b>Senator Jack O'Connell</b>

**2000**

---

Outstanding CALAFCO Member	<b>Ron Wootton</b> , CALAFCO Board Chair
Distinguished Service Award	<b>Ben Williams</b> , Commission on Local Governance for the 21st Century
Most Effective Commission Award	<b>Yolo LAFCo</b>
Outstanding Commissioner	<b>Rich Gordon</b> , San Mateo LAFCo
Outstanding LAFCo Professional Award	<b>Annamaria Perrella</b> , Contra Costa LAFCo
Outstanding LAFCo Clerk Award	<b>Susan Stahmann</b> , El Dorado LAFCo
Project of the Year Award	<b>San Diego LAFCo</b>
Legislator of the Year Award	<b>Robert Hertzberg</b> , Assembly Member

**1999**

---

Distinguished Service Award	<b>Marilyn Ann Flemmer-Rodgers</b> , Sacramento LAFCo
Most Effective Commission Award	<b>Orange LAFCo</b>
Outstanding Executive Officer Award	<b>Don Graff</b> , Alameda LAFCo
Outstanding LAFCo Clerk Award	<b>Dory Adams</b> , Marin LAFCo
Most Creative Solution to a Multi-Jurisdictional Problem	<b>San Diego LAFCo</b>
Outstanding Government Leadership Award	<b>Assembly Member John Longville</b>
Legislator of the Year Award	<b>Assembly Member Robert Hertzberg</b>



## 2010 Achievement Award Nominations

### 1998

---

Outstanding CALAFCO Member	<b>Dana Smith</b> , Orange LAFCo
Distinguished Service Award	<b>Marvin Panter</b> , Fresno LAFCo
Most Effective Commission Award	<b>San Diego LAFCo</b>
Outstanding Executive Officer Award	<b>George Spiliotis</b> , Riverside LAFCo
Outstanding Staff Analysis	<b>Joe Convery</b> , San Diego LAFCo <b>Joyce Crosthwaite</b> , Orange LAFCo
Outstanding Government Leadership Award	<b>Santa Clara County Planning Department</b>

### 1997

---

Most Effective Commission Award	<b>Orange LAFCo</b>
Outstanding Executive Officer Award	<b>George Finney</b> , Tulare LAFCo
Outstanding Staff Analysis	<b>Annamaria Perrella</b> , Contra Costa LAFCo
Outstanding Government Leadership Award	<b>South County Issues Discussion Group</b>
Most Creative Solution to a Multi-Jurisdictional Problem	<b>Alameda LAFCo and Contra Costa LAFCo</b>
Legislator of the Year Award	<b>Assembly Member Tom Torlakson</b>

# Nomination Form

**NOMINEE**

Person or Agency Being Nominated:

- Name
- Organization
- Address
- Phone/E-mail

**NOMINATION CATEGORY** (check one – see category detail on attached sheet)

- |   |   |
|---|---|
| <input type="checkbox"/> Outstanding CALAFCO Member     | <input type="checkbox"/> Project of the Year  |
| <input type="checkbox"/> Distinguished Service Award    | <input type="checkbox"/> Government Leadership Award                                    |
| <input type="checkbox"/> Most Effective Commission      | <input type="checkbox"/> Legislator of the Year   |
| <input type="checkbox"/> Outstanding Commissioner       | <input type="checkbox"/> Mike Gotch Courage and Innovation<br>in Local Government Award |
| <input type="checkbox"/> Outstanding LAFCo Professional |   |
| <input type="checkbox"/> Outstanding LAFCo Clerk        |   |

**NOMINATION SUBMITTED BY:**

- Name:
- Address:
- Phone:
- E-mail:

**ACHIEVEMENTS**

Please indicate the reasons why this person or agency deserves to be recognized (Use additional sheets as needed):